



MINUTES OF THE LEE COUNTY FIRE ADVISORY BOARD

DECEMBER 13, 2006

The Lee County Fire Advisory Board met on December 13, 2006, at the Lee County Office Building.

The following members were present:

- Donald Andrews, Jr.
- Roger King
- Doc Oldham
- John Altenburger
- Larry Kelly
- Royce Gaines
- Derrick Clouston

The following members were absent:

- David Smitherman, Ex officio member
- Bob Brown, Commissioner

Chairman Donald Andrews called the meeting to order at 6:03 pm.

Chairman Donald Andrews asked if any items were needed to be added to the agenda. Hearing none the agenda was accepted as presented.

Minutes from the November 16 meeting were read. Chairman Donald Andrews asked for a motion to accept the minutes as presented; motion made by Royce Gaines and seconded by Roger King. Motion carried unanimously.

Chairman Andrews opened the discussion on the budget forms. The discussion centered on the comments received from the Fire Chief's and feedback from other sources. Three items were to be added to the form to include a miscellaneous line item, service testing and personnel. Each member was then asked to look back through the sheet to ensure that the data captured within the budget format would be inclusive enough to help streamline the budget process this year. All members felt that it would be easier to obtain needed information. The following timeline for the budget this year is as follows:

11/29/2006	Proposed Budget Format given to Fire Chiefs
12/12/2006	Deadline for any changes to Budget Format
01/10/2007	Budget Workshop, Budget Package available
03/21/2007	07-08 Budget Request submission deadline
04/30/2007	Budget Recommendations from Fire Advisory Board

Royce Gaines inquired about the issue of determining how paid people will be addressed this year within the budget. Derrick discussed the concern that many departments do not have Personnel Policies or other basic mechanisms for managing paid staff.

Larry Kelly also brought up the issue on Capital projects such as apparatus and how will these be handled in the process.

After much discussion on the way to proceed, it was decided that the Fire Advisory Board would take the personnel and capital improvements issue up at the January 3 meeting due to the complexity of each. Derrick would come back to the board with a pay study and apparatus study at that time.

Therefore, being no further business to come before the Fire Advisory board, Royce Gaines made a motion to adjourn and was seconded by Larry Kelly. Motion carried unanimously.

Meeting adjourned at 7:45 p.m.

Donald Andrews, Jr., Chairman

ATTEST:

Derrick Clouston, Fire Marshal